



Saint Anselm's

FUNERAL PLANNING  
FORM

**Personal & Contact Information**

Legal Name: \_\_\_\_\_ Familiar Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Phones: \_\_\_\_\_  
Home Work Mobile

E-mail(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Death: \_\_\_\_\_

Age at Death: \_\_\_\_\_ Cause of Death: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_ Baptized? Yes No \_\_\_\_\_

Marital Status \_\_\_\_\_ Spouse's Name: \_\_\_\_\_ Surviving Yes No \_\_\_\_\_

Family Contact Person: \_\_\_\_\_ Relation to you: \_\_\_\_\_

Contact's Address: \_\_\_\_\_

Contact's Phones: \_\_\_\_\_

Contact's Emails: \_\_\_\_\_

Children: \_\_\_\_\_

Step-Children: \_\_\_\_\_

Grandchildren: \_\_\_\_\_

Siblings: \_\_\_\_\_

Parents/Grandparents: \_\_\_\_\_

Other Family and Friends: \_\_\_\_\_

## **Funeral Information**

Place of Visitation: \_\_\_\_\_

Date & Time of Visitation: \_\_\_\_\_

Place of Funeral Service \_\_\_\_\_

Date & Time of Service \_\_\_\_\_

Date, Time & Place of Burial \_\_\_\_\_

Bodily burial? Yes No \_\_\_\_\_      Body present at funeral? Yes No \_\_\_\_\_

Cremation? Yes No \_\_\_\_\_      Ashes present at funeral? Yes No \_\_\_\_\_

Are you a military veteran who is eligible for military honors? Yes No \_\_\_\_\_

If yes, what branch? \_\_\_\_\_

Do you desire a military graveside service? Yes No \_\_\_\_\_

## **Participants**

Funeral Home: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Email(s) \_\_\_\_\_ Prepaid Funeral? Yes No \_\_\_\_\_

Cemetery Name and Location: \_\_\_\_\_

## **Clergy Participants:**

Celebrant: \_\_\_\_\_ Preacher: \_\_\_\_\_

*Please provide contact information on the notes page at the back of this document for clergy outside the Diocese of Long Island or non-Episcopalians.*

**Pallbearer(s):**

*At a funeral where the body is present in a casket, it is customary to have six or eight pallbearers. Ten is the maximum number. At a funeral where ashes are present in an urn, the Celebrant or Deacon may serve as the pallbearer, or you may specify another pallbearer. Please provide contact information.*

1. \_\_\_\_\_

5. \_\_\_\_\_

2. \_\_\_\_\_

6. \_\_\_\_\_

3. \_\_\_\_\_

7. \_\_\_\_\_

4. \_\_\_\_\_

8. \_\_\_\_\_

**Lay Reader(s):**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Eucharistic Ministers** *(if Eucharist is desired)*

1. \_\_\_\_\_

2. \_\_\_\_\_

# The Order for Burial

## The Burial Office

Rite I? Yes No  
(See BCP page 469)

Rite II? Yes No  
(See BCP page 491)

## The Burial Office and Holy Eucharist

Rite I? Yes No  
(See BCP Pages 469, 482, & 333)

Rite II? Yes No  
(See BCP Pages 491, 498, & 367)

## Lessons

### Old Testament: (Select One)

Isaiah 25:6-9  
Isaiah 61:1-3  
Wisdom 3:1-5, 9  
Job 19:21-27a  
Lamentations 3:22-26, 31-33  
Other \_\_\_\_\_

### Psalm: (Select One)

42:1-7  
90:1-12  
130  
46  
121  
139:1-11  
Other \_\_\_\_\_

### New Testament: (Select One)

Romans 8:14-19, 34-35, 37-39  
I John 3:1-2  
I Corinthians 15:20-26, 35-38, 42-44, 53-58  
Revelation 7:9-17  
II Corinthians 4:16-5:9  
Revelation 21:2-7  
Other \_\_\_\_\_

### Psalm: (Select One)

23  
23 (KJV)  
27  
106:1-5  
116  
Gradual Hymn  
Alleluia

**Gospel:** (*Select One*)

- John 5:24-27
- John 10:11-16
- John 11:21-27
- John 14:1-6
- John 6:37-40

**Remembrances** *Sometimes it is appropriate for persons other than the priest to offer words of remembrance. Remembrances are a time that those close to you may offer special stories about you. Remembrances should be well thought out, written down, and 2-5 minutes in duration. It is preferred that remembrances be offered by someone who is good at public speaking. Remembrances take place in the service between the Gospel and the Sermon. Please list below the name(s) of those whom you wish to invite to speak.*

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**Music** *Service music in the church must be live and from the repertoire of the Episcopal Church. Other musical selections may be considered for pastoral reasons but may not be used without the knowledge and consent of the Rector. Recorded music is permissible only before or after the service or, most appropriately, at a reception that follows.*

Prior to Service: \_\_\_\_\_

Psalm Setting or Gradual Hymn: \_\_\_\_\_

Alleluia Verse or Sequence Hymn: \_\_\_\_\_

Offertory Hymn: \_\_\_\_\_

Holy Eucharist Service Music:                      Sanctus                      Fraction Anthem

Music during Communion: \_\_\_\_\_

Closing Procession: \_\_\_\_\_

Other Musical/Musician Requests: \_\_\_\_\_

**Altar Flowers**

*If you desire flowers at the altar, please specify what kind of flowers and arrangement(s) you would like - if you have a preference.*

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**Memorials**

*If you desire to direct memorial gifts given in your memory please specify to what organizations and Church Funds you would like the gifts given to:*

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**Reception**

Do you wish to have a reception? Yes No \_\_\_\_\_

Location: \_\_\_\_\_

Special Requests for the Reception: \_\_\_\_\_

**Other Requests:**

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